

ENDURING POWER OF ATTORNEY INSTRUCTIONS CHECKLIST

(Please review attached explanatory memo before completion)

1. Your Full Name:

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2. Address:

.....

3. Do you have an existing Enduring Power of Attorney?

YES NO

4. If YES to paragraph 3, do you wish your new Enduring Power of Attorney to revoke and replace your existing Enduring Power of Attorney?

YES NO

5. Proposed Attorney(s):

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6. Proposed Alternative Attorney(s)

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7. Has your proposed Attorney(s) ever been convicted of an offence involving dishonesty?

YES NO

Note: Although a conviction for dishonesty does not disqualify a proposed attorney from acting, he/she is nevertheless required to disclose such a conviction to you. Therefore it is prudent to make a direct enquiry of the proposed Attorney(s)

8. How do you wish your Attorney(s) to act (*select one*):

- Solely
- Jointly
- Jointly and Severally
- By Majority (*only applicable where you appoint multiple attorneys*)

9. Do you wish to confine your Enduring Power of Attorney to cover (*select one*):

- Financial & Legal matters only
- Personal & Lifestyle matters only
- Both of the above

10. If your Enduring Power of Attorney is to cover both Financial & Legal as well as Personal and Lifestyle matters do you wish to appoint different Attorneys to carry out each separate function?

- NO
- YES – please advise which Attorney is to undertake which function

Financial & Legal

Personal & Lifestyle

11. Do you wish to impose any conditions or limitations on the manner in which your Attorney exercises the power and authority granted by you?

- NO
- YES – please advise what conditions or limitations you wish to impose

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12. When do you want your Attorney(s) power to commence?

- Immediately
- When you cease to have decision making capacity
- Some other time, circumstance or occasion (*detailing which*)

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Note: As set out in page 3 of the accompanying memo the default power for all matters is that it becomes exercisable on and from the making of the Enduring Power of Attorney

13. Do you require your Attorney(s) to notify anyone that he / she / they are commencing to exercise the power under the Enduring Power of Attorney?

- NO
- YES – to whom is notification to be given?

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